**Form 4 – Cemetery Restoration**

The Gardiner Foundation will award up to $10,000.00 toward the restoration of historic cemeteries.

Requirements:

* Applicants must be a 501(c)(3), established for at least 3 years; this application is restricted to “Friends of” or “Stewards of”. Religious organizations and/or municipalities ***may not*** apply;
* Applicants must show proof that the cemetery owner (municipal or religious organization) recognizes them as stewards to do the restoration;
* Applicants must agree to work with an established historic cemetery consultant;
* Applicants must submit the consultant’s recommendations for the project and scope of work, including cost and timeline of deliverables;
* The consultant is required to file a report at the completion of the project evaluating the project, including recommendations for the stewards.

**Once an applicant has received an RDLGF Cemetery Grant, they may only reapply for future support by showing proof of successful community programming, fundraising and educational outreach.**

Please complete the below information and submit the following additional documentation:

* Proof of Property Ownership (e.g., deed, lease, cooperation letter, etc.);
* Proof of Contracted Services Estimate;

For which category are you requesting support?

* Restoration

Please note the type of structure for which you are requesting support:

* Monument/Headstones

Has any restoration been conducted on the monument/headstones in the past?

* Yes
* No

If yes, briefly explain the work that was done and the reason for updating:

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For work noted above, provide name(s) of primary consultant(s) and contractor(s); their relevant preservation experience and why it is appropriate to this project; reason for selection and Letter of Commitment, along with copies of all resumes for all named personnel, bid proposals, estimates for goods, services, etc. (All should be from contractors and on their letterhead)

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Briefly describe the monument/headstones and their architectural and cultural significance to your locality, region, state or nation.

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Briefly describe the severity/immediacy of the threat to the monuments/headstones:

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Please attach a description of existing conditions (keyed to photos) and proposed work on the monument/headstones.

**Existing Conditions Proposed Work**

Note below whether this project relates or contributes to documented plans, such as:

* Community comprehensive or master plans
* Local historic preservation ordinance/designations
* Project implements findings in a Historic Structure Report or Conditions Assessment

Are the documents noted above available for review?

* Yes
* No

**Please enclose a detailed project implementation timeline, including major production and promotional elements, scope of work and associated budget with deliverable dates.**